VILLAGE OF STOCKHOLM - 2023 PARK & VILLAGE HALL USE APPLICATION FORM

Applicant Information				
Application Date				
Name/Organization				
Street Address				
City			 Zip	_
Phone				_
Event Information				
Requested Areas (check all that Type of Event/Activity Planned Estimated Attendance				
Date(s) of Event	Starting at	AM/PM	Ending at	AM/PM
Set-up Time	Starting at	, AM/PM	Ending at	
Onsite Contact Person(s)			Cell	
Please Refer to the Policies,	Rules, and Park an	d Village Hall F	ee Schedules on th	ne Back of This Application.
Please Enclose the Following	g with This Applica	tion		
 Park/Village Hall Use Fee Damage Deposit 	\$			
3. Copy of insurance policy or	binder for groups of	100 or more and	I for all commercial of	or admission-charged events.
Agreement and Signature Re	equired			
site in its existing condition and he Park Committee members from an costs arising out of or in any way or	reby agrees to indemn of against any and all connected with the use onnected with the use	ify, defend, and ho laims, losses, suits, of the undersigned to the Stockholm	old harmless the Village actions, demands, find of the Village of Stocklinge Board approval	
• •	hey pertain to the use	of the Park. This p	ermit is non-transfera	nderstand, and agree to abide by all ble and is revocable at any time at the
Ву	(Sponsor Name)	on behalf of		(Event Name)
Please send this completed App	olication and associa	nted fees paid by	check, money order	, or cash, to:
The Village of Stockholm Nancy Wolfe, Treasurer P.O. Box 17 Stockholm, WI 54769				

For More Information or Questions, Please Contact Nancy Wolfe: (715) 495-1034 Onsite Park Host, Pam and Larry Horlitz (651) 380-8654

PARK POLICIES AND RULES

Park/Village Hall Use Application:

Anyone wanting to use the park must submit an Application. The basic criterion for granting a Park Use Application is that the purpose of the event is appropriate to the historical, cultural, family, and artistic values of the property owners and residents of the Village of Stockholm.

Park/Village Hall Use Fee:

The Park Use Fee varies by the size of group, purpose of the event, and duration of the event. The Park Use Fee must be paid by ALL users including Stockholm property owners, residents, and greater Stockholm community members planning an event for more than 25 people. For Stockholm property owners or residents the Park Use Fee is waived for groups <25 people, but must be paid for groups larger than 25 people. If the event is cancelled within 48 hours of the planned date the Park Use Fee will not be refunded.

Park Damage Deposit:

The Park Damage Deposit is a charge in addition to the Park Use Fee for groups of 100 or more people. The Park Damage Deposit will equal the amount charged for the Park Use Fee. The Park Damage Deposit will be refunded in total or in part depending on condition of the park after the event. The Village reserves the sole right to determine how much damage has been done, and the amount of the Park Damage Deposit to be withheld by the Village to cover restoration costs.

Permitted Uses:

Tent and RV camping, fishing, picnics, recreation, and small group events (25 or fewer people) organized by property owners or residents for their families and friends. A Park Use Fee is not required, but a Park Use Application must be submitted. All other proposed uses require a Park Use Application, payment of a Park Use Fee, and provision of a Damage Deposit if required by group size.

The following restrictions apply to residents and non-residents alike:

-No loud music after 10 PM or before 8 AM. -No dumping or leaving trash on park grounds.

-Driving is permitted on designated roadways only. -All users must adhere to posted regulations.

Insurance

Prior to granting a permit for any group of 100 or more people and all commercial/admission charged events, the applicant must provide a copy of a single limit liability insurance policy in the amount of \$1,000,000 naming Village of Stockholm, Pepin County, Wisconsin, as additional insured.

Parking

Any group of 50 or more people must use the area designated for their parking.

<u>Sanitation</u>

Groups larger than 50 people must provide one satellite toilet unit for every 100 people. (e.g. A group of 100 people requires 1 satellite toilet, a group of between 100-200 people requires 2 satellites). Groups must contract directly with providers of satellite toilets, and they must be dropped off no more than 24 hours before the event is scheduled to start, and must be removed no later than 24 hours after the event is scheduled to conclude.

Clean-up

All groups must clean-up their trash and remove it from the park and the Village of Stockholm at the conclusion of the event or no later than 10 pm on the day of the event. Failure to clean-up will result in the forfeiture of the Park Damage Deposit.

Alcohol

The sale of alcohol is **not** allowed in the park.

Event Duration

No event can last longer than 12 hours. All attendees must be out of the park by 10 pm except those who have paid for camping. All noise must cease by 10 pm.

Event Cancellation

If the Village of Stockholm is not be able to honor a contract for park use due to fire, flood, storms or other natural disasters, accidents, or the interruption of electrical or other services, the Village will refund Park Use fees less prior costs incurred. The Village has the sole discretion to cancel any event due to conditions which make the park unusable and/or unsafe. The Village does not have any responsibility for provision of alternative locations.

PARK FEE SCHEDULE

VILLAGE HALL FEE SCHEDULE

GROUP SIZE	<25	26-50	51-100	101-500	501+	Commercial	<25	26-50
Park Use Fee:								
-Less Than 6 Hours	\$35	<i>\$75</i>	\$150	\$500	\$750	\$500	\$35	\$75
-6 to 12 Hours	\$35	\$150	\$300	\$1,000	\$1,500	\$1,500	\$35	\$150
Insurance Required	No	No	No	Yes	Yes	Yes	No	No
Sanitation Required	No	No	Yes	Yes	Yes	Yes	No	No